

Caldwell County Historic Courthouse

Wedding Ceremony Information

Caldwell County Courthouse
Courtroom, 2nd Floor
110 South Main Street
Lockhart, TX 78644



Hoppy Haden
County Judge
Phone: 512-398-1808
Fax: 512-398-1828

Looking to get married?

The Historic Caldwell County Courthouse on the square in downtown Lockhart is an excellent location for your special occasion. Ceremonies can be performed in the courtroom or outside on the south side of the building, weather permitting.

PLEASE FOLLOW THESE STEPS WHEN SCHEDULING AN APPOINTMENT WITH JUDGE HADEN:

1. Obtain a **Marriage License** 72 hours prior to scheduling a ceremony.
2. Once you have obtained a Texas issued married license, please submit a completed attached **Wedding Ceremony Acknowledgement Form**.

PRICING:

- **Appointments Only:** Monday – Friday Only (10:00 A.M. – 3:00 P.M.), subject to availability
 - **\$100.00 fee (cash only)**

CEREMONY RULES:

- **The courtroom must be used “as is” for the ceremony** – furniture cannot be moved, and no decorations are allowed. No balcony access permitted. Glitter, rice, sparklers, etc. are prohibited inside the building and on courthouse grounds.
- **Photography/video recordings** are allowed during the ceremony, and the courtroom may be used afterwards to take any additional pictures for a brief period (no longer than 30 minutes).
- **Family and friends are welcome** to be present during the ceremony, however, due to business being conducted in the building, we ask that the noise is kept at a respectable level and that children are supervised by an adult. Guests are completely welcome; however, witnesses are not required.

WHERE DO WE GO WHEN WE ARRIVE?

Judge Haden’s office is in Room 103 in the Historic Caldwell Courthouse – 110 S. Main Street. **Please check-in upon arrival to verify identification and complete marriage license information.** The deputy on duty can assist, if needed.

Questions or Requests:

- **Phone:** (512) 398-1808
- **Email:**
 - Ezzy Chan, Executive Assistant (Ezzy.Chan@co.caldwell.tx.us) AND
 - Stephanie McKee, Judicial Assistant (Stephanie.McKee@co.caldwell.tx.us)

Wedding Ceremony Acknowledgement Form

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Please complete the acknowledgement form below (type or print legibly) in its entirety and **submit to Ezzy Chan** (ezzy.chan@co.caldwell.tx.us) and **Stephanie McKee** (stephanie.mckee@co.caldwell.tx.us).

Notification will be sent when a date/time is confirmed by Judge Haden's office. If you have any questions, please call 512-398-1808.

ACKNOWLEDGEMENT

By our signatures below, we acknowledge that we will have a **valid Texas marriage license at the time of our appointment** and understand that no ceremony will be conducted without the presentation of a valid Texas marriage license on the day of our appointment.

* We acknowledge and accept the conditions expressed above regarding the wedding ceremony and courtroom-use etiquette.

First Name: _____ Last Name: _____

Signature: _____ Date: _____

First Name: _____ Last Name: _____

Signature: _____ Date: _____

Phone Number: _____ Email Address: _____

Requested Date: _____ Requested Time: _____

Requested Location (**Inside Courtroom** or **Outside on South Side of Courthouse**):

* Licenses are valid **after 72 hours of receipt** and **prior to the 90-day expiration of the license.**

The 72-hour wait is waived if one party is active in the military, or you have taken the appropriate steps to have the 72-hour waiting period waived, which must be annotated on the license at the time of issuance.

The **\$100.00 cash payment** is due at the time of service.

FOR OFFICE USE ONLY:

Appointment Date: _____ Appointment Time: _____

Location (Inside Courtroom or Outside on South Side of Courthouse): _____

_____ Hoppy Haden, Caldwell County Judge